



Dassel - Cokato District Office

4852 Reardon Ave. SW, Suite 1700 ■ Cokato, MN 55321

320-286-4100 ext. 1000 ■ www.isd466.org

RECORD REQUEST

Last School Attended Information

Name of School, City/State, Phone:

Records Requested:

Fax:

Email:

The following student(s) recently enrolled at Independent School District 466. Start Date:

Student Name	Birthdate	Gender	Grade	(CE, DE, MS, HS)

Please send all of the following student(s) information to the school indicated:

Preschool Screening Records

Attendance

Cumulative Records

Psychological Services Report (if any)

Health Records (including all immunizations)

Special Education files and/or reports (if any)

Grades (report card/transcript)

MARSS State ID

Grades for current period

Test Data

Special Education <small>(Pre-K-grade 12)</small>	Dassel-Cokato Schools Special Education , 4852 Reardon Ave SW, Suite 1500, Cokato, MN 55321. Phone:320-286-4100 Ext. 1609, Fax: 320-286-4176 If using SpEd Forms , send file to Sara Nelson, Special Education Secretary If SpEd Forms is NOT used , email most recent IEP and evaluation to: sara.k.nelson@dc.k12.mn.us
Birth-Age 5	Early Childhood Center , 4852 Reardon Ave SW, Suite 1400, Cokato, MN 55321 Phone:320-286-4100 Ext. 1033, Fax: 320-286-4121, Email: krista.cates@dc.k12.mn.us
Grades K-4	Cokato Elementary , 200 5th St. SW, Cokato, MN 55321 Phone:320-286-4100 Ext. 1300, Fax: 320-286-4131, Email: dawn.decock@dc.k12.mn.us
Grades K-4	Dassel Elementary , PO Box 368, Dassel, MN 55325 Phone:320-286-4100 Ext. 1500, Fax: 320-286-4151, Email: stephanie.corbin@dc.k12.mn.us
Grades 5-8	Dassel-Cokato Middle School , 4852 Reardon Ave SW, Suite 1500, Cokato, MN 55321 Phone: 320-286-4100 Ext. 1600, Fax: 320-286-4176, Email: sarah.moore@dc.k12.mn.us
Grades 9-12	Dassel-Cokato High School , 4852 Reardon Ave SW, Suite 1600, Cokato, MN 55321 Phone:320-286-4100 Ext. 1817, Fax: 320-286-4201, Email: karen.barton@dc.k12.mn.us
Grades 9-12	Dassel-Cokato Area Learning Center , 4852 Reardon Ave SW, Suite 1600, Cokato, MN 55321 Phone:320-286-4100 Ext. 1200, Fax: 320-286-4132, Email: betsy.dobmeier@dc.k12.mn.us

Student and/or parental signatures are no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule of Educational Records, Federal Register, June 17, 1976 - Vol. 41 No. 118 page 24673.)